**Lingfield PPG**

**Minutes of Meeting held at Lingfield Surgery 22 November 2023**

**Attendees: Apologies:**

Clive Jecks Vivien Jones

Rev Ian Whitley

Kat Whitley

Claire Rowley

Ryan Howard

Wendy Maguire (Practice Manager)

Lynette (Operations Manager)

**Previous Minutes**

* Accepted as an accurate record

**Matters Arising**

* Convert poster to Word format for presentation in the Surgery ACTION: CR
* Provide Doctors’ video to Ryan for tidying up ACTION: WM

**Feedback – Surgery**

* Orchard Court have issued a document indicating a 53 unit development of warden-assisted retirement homes
* “Modality” (an umbrella group of 4 surgeries in East Grinstead) has failed CQC standards and closed books for additional patients. This, with new developments for elderly at Orchard Court and St Piers, will impose additional burdens on Lingfield. Copy of letter from practice to Surrey Heartlands to be sent to CJ ACTION: WM

PPG also to send letter outlining concerns. Draft to be circulated ACTION: KW

**Feedback – South Tandridge Neighbourhood Meeting**

* Ian attended the meeting yesterday and provided feedback. Subjects discussed mainly related to themes: Digital café, Transport, Food banks, Youth groups, LGBTI etc.
* One category discussed in the margins was support of war veterans. IT WAS AGREED that the PPG should try and embrace veterans’ needs and an ex veteran known to the group was considered a possibility.
* Send contact details to CJ. ACTION: IW

**Communication**

As discussion took place regarding the best way(s)to communicate with the public. Different age groups have different media preferences. IT WAS AGREED:

* We should use written magazines: Community News, Village Voice, RH7. ACTION: CJ
* Word of mouth ACTION: ALL
* Poster in display outside surgery ACTION: WM
* Letter in Lingfield Facebook page ACTION: CJ
* “Mugshot” photos on web site ACTION: IW, KW, CS, VJ
* Leaflet handouts on Lingfield Day ACTION: CR, KW

**DATE OF NEXT 3 MEETINGS: Wednesday 10th January, April and July at vicarage. Time TBA**